



# COMMISSIONING REQUEST FORM

Please be aware the boiler must be commissioned within 3 months of the installation date to qualify for the full warranty.

## SITE DETAILS

**Site contact name**

Alan Batson

**Site name**

Folly Manor

**Site contact number 1**

07710615585

**Site contact number 2**

01604770607

**Site address**

Folly Manor Long Lane East  
Haddon

**Site Postcode**

NN6 8DU

**Is a Keston 28mm System Filter fitted**

Yes

## INSTALLER DETAILS

**Contact name**

Martin White

**Contact number**

01992504655

**Company name**

NCS

**Email address**

enquiries@ncspm.co.uk

**Company Gas Safe Registration**

189089

**Company address**

30-32 Chambers Street,  
Hertford, Herts, SG14 1PL.

**Company Postcode**

SG14 1pl

## APPOINTMENT DETAILS

**Requested visit date**

13/11/2020

**Is a Site Induction necessary?**

No

**Do our engineers require CSCS cards?**

No

**Are Risk Assessment / Method Statements required?**

No

Please note the system must be cold and have sufficient heat load so all boilers can be fired full rate

## REPORTS

Please provide at least 2 email addresses for the report and warranty certificate (where applicable) upon completion of a successful commissioning

**Email address 1**

alanbatsonabc@aol.com

**Email address 2**

alansmailhere@aol.com

**Email address 3**

alanbatsonabc@aol.com

**Are you happy to receive information alongside this report detailing our service & care packages?**

Yes

## INSTALLATION DETAILS

All of the below must be completed for us to carry out the commissioning.

Please give details of any special instructions in the box provided at the bottom.

Should we be unable to carry out the work, we reserve the right to make a charge for the full cost of the visit.

Any calls cancelled without 24 hours notice may be charged at the full commissioning cost.

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<b>Is adequate purpose built ventilation installed?</b>	Yes
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<b>What percentage has this been calculated at?</b>	75%
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<b>Is ventilation mechanical or natural?</b>	Natural
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<b>Does the flue comply with BS:6644, BS:5440, IGE UP/10 &amp;</b>	Yes
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## **CE Approved?**

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<b>How is the flue installed?</b>	Vertically
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<b>Has the electrical supply been connected with option to isolate?</b>	Yes
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<b>Has water been connected, boiler filled and air removed?</b>	Yes
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<b>Has the gas been connected and purged?</b>	Yes
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<b>Have external controls been commissioned &amp; operational?</b>	Yes
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<b>Is a permanent light available in the boiler room?</b>	Yes
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<b>Is the boiler showing any faults?</b>	No
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<b>Is the boiler showing any faults?</b>	No
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<b>Is the boiler fully accessible?</b>	Yes
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<b>Is adequate onsite parking available?</b>	Yes
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<b>Has the system been cleansed before installation?</b>	Yes
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<b>Has the system been dosed since installation?</b>	Yes
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### **Additional site information**

Top of Long Lane on right just off

**COST BREAKDOWN**

<b>Commissioning costs</b>	
	£0.00
Total Commissioning Costs	£0.00
<b>Site induction costs</b>	
20 minute induction	£0.00
Additional	£0.00
Total Induction Costs	£0.00
<b>Total Costs</b>	<b>£0.00</b>

**CONFIRMATION BY****Full name**

Alan Batson

**Email address**

alanbatsonabc@aol.com

**I confirm that I have completed this form as accurately as possible and that any incorrect information provided may lead to delays and/or return visits, which may be chargeable. I am aware that my requested commissioning date may not be available.**

Confirmation of your visit date will be supplied within 2 working days

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